

RISK ASSESSMENT

BUTSER ANCIENT FARM



Activity	Stone Age Jewellery	Reference/ Version	1
Area of operation	Site	Next Assessment Due	30/07/2024
Department	Education	Job Title of Assessor	Education Co-Ordinator
Assessor's Name	S Beech	Max Number of participants	35
Date of Assessment:	01/08/2023	Signed By Director	S.Jay

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H = High M = Medium L = Low	Controls (When all controls are in place risk will be reduced).	Is this control in place? Y/N	New Risk rating H = High M = Medium L = Low	Actions/ to do/ outstanding controls.	Person responsible
Using scissors	Y	Cuts to fingers or hands	L	Provide ambidextrous scissors. Demonstrate how to cut foil safely.	Y	L	Ensure adult assistance is available at all times if required.	Education Staff
Wearing jewellery round neck	Y	Choking hazard	L	Ensure wool is not long enough to be tied around neck. Safety briefing at beginning of activity.	Y	L	Check length of wool and adjust accordingly so that it cannot be tied around neck. All jewellery to be stored with teachers after activity.	Education staff

If there is one or more High Risk (H) actions are needed. When the risk of injury could be high, immediate action should be taken.

Medium Risk (M) actions should be dealt with as soon as possible.

Low Risk (L) actions should be dealt with as soon as practicable.