

RISK ASSESSMENT

BUTSER ANCIENT FARM



Activity	Guided tour (any)	Reference/ Version	1
Area of operation	Site	Next Assessment Due	30/07/2024
Department	Education	Job Title of Assessor	Education Co-Ordinator
Assessor's Name	S Beech	Max Number of participants	35
Date of Assessment:	31/07/2023	Signed By Director	S.Jay

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H = High M = Medium L = Low	Controls (When all controls are in place risk will be reduced).	Is this control in place? Y/N	New Risk rating H = High M = Medium L = Low	Actions/ to do/ outstanding controls.	Person responsible
Uneven floors	Y	Trips, stumbles, and falls.	L	Safety brief at beginning of activity.	Y	L	Children leave and enter buildings in single file	Education Staff
Low doorways	Y	Hitting head	L	Safety brief at beginning of activity	Y	L	Highlight hazard prior to entering and leaving buildings.	Education Staff
Wattle protruding	Y	Trips or body injury	L	Safety brief at beginning of activity	Y	L	Highlight hazard on tour.	Education staff
Open fires	Y	Burns	L	Safety brief at beginning of activity	Y	L	Children leave and enter buildings in single file away from fires	Education staff
Ditch around enclosure	Y	Falling into ditch and injuring themselves	L	Safety brief at beginning of activity	Y	L	Highlight hazard on tour.	Education staff
Dark rooms	Y	Trips, stumbles or falls	L	Safety brief at beginning of activity	Y	L	Highlight hazard prior to entering and leaving buildings.	Education staff

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Animals on site	Y	Animals are unpredictable and may cause injury if interacted with. May cause illness from handling.	L	Safety brief at beginning of activity. Always check with school staff before interacting with any animal. Always adhere to safety signs on any animal enclosure.	Y	L	Wash hands after handling animals.	Education staff
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If there is one or more High Risk (H) actions are needed. When the risk of injury could be high, immediate action should be taken.

Medium Risk (M) actions should be dealt with as soon as possible.

Low Risk (L) actions should be dealt with as soon as practicable.