

RISK ASSESSMENT

BUTSER ANCIENT FARM



Activity	Archaeology	Reference/ Version	1
Area of operation	Site	Next Assessment Due	30/07/2024
Department	Education	Job Title of Assessor	Education Co-Ordinator
Assessor's Name	S Beech	Max Number of participants	35
Date of Assessment:	31/07/2023	Signed By Director	S.Jay

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H = High M = Medium L = Low	Controls (When all controls are in place risk will be reduced).	Is this control in place? Y/N	New Risk rating H = High M = Medium L = Low	Actions/ to do/ outstanding controls.	Person responsible
Points on trowels and rough edges	Y	Risk of cuts and wounds	L	Safety brief at beginning of activity. Trowels inspected every day and those with rough edges removed for sanding	Y	L	Demonstrate how to hold and use a trowel	Education Staff
Sharp edges of points on buried artefacts	Y	Risk of cuts	M	Always dig with trowel to uncover artefacts.	Y	L	Remind children to take care when handling artefacts.	Education Staff
Possible contamination to sand in archaeology pits	Y	Risk of illness from contact.	L	Always dig with trowels. Always wash hands before eating	Y	L	Ensure pupils wash their hands before lunch or leaving site.	Education Staff
Sand can be flicked into air	Y	Sand entering eyes	L	Safety brief at beginning of activity	Y	L	Monitor activity Eye wash available in first aid kit in shop	Education Staff

If there is one or more High Risk (H) actions are needed. When the risk of injury could be high, immediate action should be taken.

Medium Risk (M) actions should be dealt with as soon as possible.

Low Risk (L) actions should be dealt with as soon as practicable.