

RISK ASSESSMENT

BUTSER ANCIENT FARM



Activity	Archaeology – Reconstructing the Past	Reference/ Version	1
Area of operation	Site	Next Assessment Due	30/07/2024
Department	Education	Job Title of Assessor	Education Co-Ordinator
Assessor's Name	S Beech	Max Number of participants	35
Date of Assessment:	31/07/2023	Signed By Director	S.Jay

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H = High M = Medium L = Low	Controls (When all controls are in place risk will be reduced).	Is this control in place? Y/N	New Risk rating H = High M = Medium L = Low	Actions/ to do/ outstanding controls.	Person responsible
Handling sharp objects	Y	Risk of cuts	L	Safety brief at beginning of activity	Y	L	Ensure items stay in plastic bags and are held by the non-sharp end.	Education Staff
Handling heavy objects	Y	Risk of dropping them onto feet	L	Safety brief at beginning of activity	Y	L	All items held with two hands and passed using two hands.	Education Staff

If there is one or more High Risk (H) actions are needed. When the risk of injury could be high, immediate action should be taken.

Medium Risk (M) actions should be dealt with as soon as possible.

Low Risk (L) actions should be dealt with as soon as practicable.