

RISK ASSESSMENT

BUTSER ANCIENT FARM



Activity	Wheelchair users	Reference/ Version	1
Area of operation	Site	Next Assessment Due	30/07/2024
Department	Education	Job Title of Assessor	Education Co-Ordinator
Assessor's Name	S Beech	Max Number of participants	35
Date of Assessment:	01/08/2023	Signed By Director	S.Jay

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H = High M = Medium L = Low	Controls (When all controls are in place risk will be reduced).	Is this control in place? Y/N	New Risk rating H = High M = Medium L = Low	Actions/ to do/ outstanding controls.	Person responsible
Uneven surfaces	Y	Users may struggle across uneven ground and become fatigued. Wheelchair may become unstable on uneven ground	L M	Paths are maintained and regularly inspected to ensure they are accessible by wheelchair users.	Y	L L	All staff are to be alert and prepared to assist wheelchair users in being able to move around the site safely.	All Staff
Access to building	Y	Slopes and uneven surfaces may impede access for wheelchair users and cause wheelchair to become unstable.	L	All building entrances to be inspected regularly to ensure safe wheelchair access is available at all times.	Y	L	Daily checks by all staff. Any issues to be reported immediately.	All staff

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Unfamiliar with wheelchair functions	Y	Visitors borrowing site wheelchair may be unfamiliar with its use and mobility resulting in fatigue or increased likelihood of the chair becoming unstable.	M	All users are to made familiar with the functions of the site wheelchair before use and how to use it on the terrain on our site.	Y	L	Staff to ensure they are familiar with how the wheelchair functions and its safe use before loaning it to visitors.	All staff
Mechanical failure of wheelchair	Y	Mechanical failure of chair may result in injury to users.	L	Wheelchair to be inspected regularly according to manufacturer's guidelines.	Y	L	Wheelchair to be inspected prior to being loaned out and if found to be unserviceable to be removed from use immediately.	All Staff

If there is one or more High Risk (H) actions are needed. When the risk of injury could be high, immediate action should be taken.

Medium Risk (M) actions should be dealt with as soon as possible.

Low Risk (L) actions should be dealt with as soon as practicable.